## LAUREL HOLLOW VOLUNTEER COMMITTEES

Over the years, residents have generously volunteered their time to this community, and we are grateful for the spirit of volunteerism that exists here. After reading the committee descriptions, you may find one or more that fit your interests and talents!

**CABANA** Committee members meet weekly to keep the kitchen, cabana and pool area clean and fresh, sanitizing furniture, changing light bulbs, or whatever might "need doing."

**ELECTION** Committee members under the direction of the Election Committee Chair are responsible for the distribution and collection of Annual Meeting material, establishing a quorum by counting proxies prior to the start of the Annual Meeting and tabulating votes and ballots, when applicable.

**FINANCIAL** Committee members assist the Chairperson in the preparation of the annual budget and oversee the annual reports. This committee reviews all financial plans or obligations of the association including service contracts, insurance policies and maintenance records.

**GARDENING** Committee members oversee landscape plantings and restoration of our open areas by determining the suitability of plant options and year-round maintenance requirements. Volunteers also water the plantings in the cabana beds around the pool, as needed.

**IRRIGATION** Committee members conduct monthly performance repairs on all LH properties, maintain the irrigation system and all components, control the irrigation clocks, oversee vendor repairs and many other related tasks.

**SOCIAL** Committee members plan activities, prepare a calendar of events, remind the community of upcoming events, set up the cabana area if needed, decorate for holidays, participate in events and clean up after events. Non-committee volunteers from the community also participate and are appreciated.

**SPRUCE-UP** Committee members help keep our community looking good and functioning well. Member volunteers are assigned based upon the type of task, skills needed and the volunteer's ability to complete the task in a timely manner. Painting ornamental metal in common areas, cleaning road drains after a storm, cleaning mailbox stands and removing litter are examples.

**STANDARDS** Committee members perform an annual inspection of each property and the common community elements to evaluate compliance to the Condominium Rules, Regulations and Standards. A written report is provided each homeowner with a copy to the Board of Directors. The committee also reviews community rules and recommends changes to be considered by the Board of Directors.

**WELCOME** Committee members extend warm greetings and useful information to Laurel Hollow newcomers and can answer most questions. Often, this meeting is the "first impression" showcasing our community and resources.